

Commissioner Meeting
November 6th, 2024

The regular scheduled meeting was called to order by, Chairman Richard Hogan at 8pm. Sonny Sorscher led the meeting with the salute to the flag. Mr. Joseph Youssouf read the Sunshine Statement as follows: Notice of the Time, date, location and the agenda of this meeting know was duly published at least 48 hours in advance of this meeting, by posting in official newspaper of this district. This meeting was also setup as a Virtual Meeting by IT Officer Mr. Peter Hall.

Commissioner Carolyn Flannery was asked to take Roll Call: Commissioners, Primiano, Flannery and Chairman Hogan were present. Attorney Joseph Youssouf, Commissioner Timothy Kirkland, Bookkeeper Mrs. Connie Ellison and Asst. Chief Tom Kirkland were virtual. Commissioner Joseph Spevack was excused. Also, in attendance were Administrator Mr. John Marini and IT Officer Mr. Peter Hall. Sign in sheet was on the table for attendance.

Chairman Richard Hogan asked if there were any questions regarding the Meeting minutes for October 2nd, 2024. There were no questions. Commissioner Carolyn Flannery made a motion to approve the minutes and 2nd by Commissioner Richard Primiano. Approved by all.

Chief Adam Keaney: Was excused. Chiefs report was read by Asst. Chief Tom Kirkland and submitted.

Asst. Chief Tom Kirkland: There was an issue with the vendor for turn out gear. The date to be determined to reschedule so members can be fitted for gear.

Engineer Report was read and submitted by Engineer Sony Sorscher.

President Bill Frueh: Was excused. Report was read by Chairman Richard Hogan:

Open house was October 12th

October 19th was a Halloween event at the fire house. The event went well.

October 26th the members will participate in a trunk or treat at the Manalapan Rec Center.

Asst. Chief Lou Sarti of Englishtown: Excused

IT Officer Peter Hall: Reported that there has not been any interruption with the internet service since it was re stored in April. The replacement projector for the 2nd floor meeting room is the Epson Power Lite 5535U. The unit cost with 2 speakers and drop ceiling mount is \$5,433.

Insurance: Administrator Mr. John Marini: The new Chiefs trucks are fully covered with \$76,000 on each vehicle which might be increased when Access Compliance comes to Fire House. The remodel work in commissioners' room is in

progress. The Krohn Family received the funds from the death of Charter member Fire Fighter Hans Krohn.

Legal: Mr. Joseph Youssouf: A motion was made by Commissioner Timothy Kirkland and 2nd by Commissioner Carolyn Flannery to adopted a resolution of the Board of Commissioners Fire District No. 2 Township of Manalapan, for Commissioners Salaries.

Roll Call:

Commissioner Timothy Kirkland	Yes
Commissioner Richard Primiano	Yes
Commissioner Carolyn Flannery	Yes
Chairman Richard Hogan	Yes

Approved by all with the Vote being: 4 Yes 0 No

Auditor Mr. Ron Petrics: Copy of the Fire District Budget was given to the commissioners. We need a resolution for December.

Bookkeeper: Connie Ellison: Report was read and Summited.

Old Business: None.

New Business: IT Officer Peter Hall to purchase the Projector for the 2nd floor meeting room is not to exceed more than \$6,063.00. Chief Adam Kearney to have 37 set of gear cleaned in the amount of \$5,550.00.

The Fire election, Manalapan District No.2 was held November 5th, 2024. Commissioner Richard Primiano and Commissioner Carolyn Flannery were up for re-election. The vote count for Commissioner Richard Primiano was 4,522 and the vote count for Commissioner Carolyn Flannery was 3,846. The Commissioners will be sworn in at the Commissioners Meeting March of 2025.

A motion to purchase the equipment was made by Commissioner Richard Primiano and 2nd by Commissioner Carolyn Flannery. Approved by all.

A motion to open the meeting to the public was made by Commissioner Carolyn Flannery and 2nd by Commissioner Richard Primiano.

Bonnie Ivry from All States Restoration gave information about her company who is a 24-hour emergency Cleanup crew for, Water-Fire- Sewage-Mold. They can help the community when needed.

Commissioner Carolyn Flannery made a motion to close the public portion of the meeting and 2nd by Commissioner Richard Primiano. Approved by all.

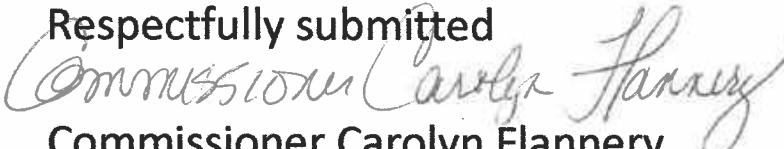
Truck Report: Commissioner/Engineer Richard Primiano reported Opticom is installed and graphics are on first truck and should be in the fire house in 2 days. Commission Richard Primiano went to motor vehicle- Plates have been transferred on to the new truck.

Treasure Report: Commissioner Timothy Kirkland Presented the Bill List in the amount of \$145,626.74. Commissioner Carolyn Flannery made a motion to pay bills in the amount of \$145,626.74 and 2nd by Commissioner Richard Primiano. Approved by all.

Next Commissioner Meeting will be held December 6th, 2024, 8pm at the Firehouse.

There was no further business therefor Commissioner Carolyn Flannery made a motion to adjourn at 8:45pm and 2nd by Commissioner Richard Primiano. Approved by all.

Respectfully submitted


Commissioner Carolyn Flannery



Manalapan Fire Co #1

5 Sweetmans lane
Manalapan, NJ 07726
Station (732)462-1112
Fax (732)462-2376

November 2024 Chief's Report

Calls for the Month

A total of 48 calls for service were responded to with a total of 110.19 Staff hours.

Training and Drills

- Nov 4 – Work Detail
- Nov 11 - Monthly Business Meeting
- Nov 18 – Radio Communications
- Nov 25 – Gas Meters & SOP Review
- Dec 2 – Work Detail

Equipment

- Mobile radios for the new 26-2-67 are scheduled for shipping on 10/29/2024 and 11/6/2024
- Six members were fitted for turnout gear on 11/4/2024
- Crash recovery System software will be coming due for annual renewal in December

Purchase Requests

- Redline Gear Cleaning for advanced cleaning and inspection of complete firefighting ensembles. \$5,550.00. The vendor has provided a "sole source" letter.
- ESO Solutions software \$4,745.00. This includes a one time set up fee of \$595.00 and the annual subscription of \$4,150.00
- Wireless Communications quote for an in station alerting system and installation \$10,655.50

Membership

We continue to try and work through the issues with physicals, members have not had their annual physicals until issues with the vendor are corrected. Myself and Administrator Marini have been working on solutions and alternate vendors as we will shortly have members needing for attendance to the fire academy.

Miscellaneous

- Opticom equipment has been scheduled to be installed in the new 26-2-66 and 26-2-67 for 11/4/2024
- No further updates on the status of the Opticom installation from NJ DOT.

Engineer's Report

Provided by Engineer S. Sorcher

Respectfully submitted,

Thomas Kirkland
Assistant Chief

ENGINEERS TRUCK REPORT FOR Oct. / 2024

#66^{NEW} TOOK TO LETTERING SHOP TO FINALIZE STRIPES & LETTERS. - VIS WORK

#67-OLD ~~FRENCH~~ ~~TOWING~~ TOOK 67 TO ACCURATE AUTOBODY - ACCURATE & FOR ESTIMATE OF REPAIRS. - " "

#78 Monthly REGEN SYSTEM. - IN HOUSE

#82 Monthly REGEN SYSTEM. - IN HOUSE
TOP OFF D.E.F. TANK w/ 1/2 GALL. FLUID. - " "

#86 ADJUST NEUTRAL SAFETY SWITCH. - FRENCH FOR
TOW #86 TO FRENCH FORD - " TOWING

#96 REPLACE FR. ROTORS & BRAKE PADS. - FIRE APPARATUS
SERVICED CALIPERS & RELIEF VALVES. - " "
NEW AIR DRYER FOR AIR BRAKE SYSTEM. - " "
REPAIR DISCHARGE CAP ON DR. SIDE. - IN HOUSE

#98 REPAIR R/REAR TURN SIGNAL LITE. - IN HOUSE

ORDERED 20 BAGS OF SPEEDY DRY.
ALL VEHICLES ARE IN SERVICE @ THIS TIME.

Respectfully Submitted:



MANALAPAN TOWNSHIP FIRE COMPANY #1

**5 Sweetmans Lane
Manalapan, NJ 07726
Office: (732) 462-1112
Fax: (732) 462-2376**

President: William Frueh

Chief: Adam Keaney

Manalapan Township Presidents Report for - Commissioner Meeting November 6th, 2024

- **Open house was be October 12th**
- **October 19th we will had Halloween event at the fire house event went well**
 - **October 26th we will participated in a trunk or treat at the rec**

Respectfully Submitted,

President William Frueh
Manalapan Twp. Fire Company #1

October's Month End Review

- We have had 0 instance(s) of the internet dropping since service was last restored in April.
- The recommended replacement projector for the 2nd floor meeting room is the Epson PowerLite 5535U. The unit, with (2) speakers, and drop ceiling mount is \$5,433.

Respectfully submitted,



Peter Hall
Information Technology Officer

Manalapan Fire District #2
Meeting Date: 11/06/2024

Bookkeeper's Report

DCA email forwarded to Treasurer.

Audit Report entered into FAST.

Correction to October meeting, August bank statement was completed in October (not September).

Check list review for the Introduced Budget to submit to FAST.

The following Items will be needed (if applicable).

1. Introduced budget
2. Special Meeting documentation
3. Contract agreement
4. Special item revenue
5. No. of LOSAP enrollment
6. Signed Paid Commissioner Fire District Resolution
7. Signed Paid Commissioner Municipal Resolution
8. Group Affidavit for the introduced budget
9. Ron to email Budget (Excel workbook) to Bookkeeper.

September bank statement is completed.

Respectfully Submitted,

Consetta Ellison
Bookkeeper

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION

2025 FIRE DISTRICT BUDGET CALENDAR

<i>Actions</i>	<i>Statutory Date</i>
Introduction and approval of budget by Fire Commissioners at least 60 days prior to the annual election. LOSAP resolution must be adopted. The introduced budget must be “cap compliant.”	12/17/2024
District uploads into FAST a copy of the introduced budget by the Fire Commissioners, at least 60 days prior to the annual election. Upload into FAST a copy of the adopted LOSAP resolution. To place a property tax levy cap referendum on the budget, the submitted budget must include and identify the specific amounts and budget line items for which funds approved at referendum will be used.	12/17/2024
Advertisement of public hearing at least 10 days prior to such hearing.	1/11/2025
A complete copy of the approved budget is posted and made available to each person requesting a copy during the week preceding the hearing and during the hearing.	1/7/2025 to 1/13/2025
Public hearing to be held not less than 28 days after approval of the budget by Fire Commissioners. (After closing hearing, Fire Commissioners may adopt the budget without amendments, or may approve amendments).	1/14/2025
Adoption of budget not later than 25 days prior to the annual election. If a property tax levy referendum is included in the adopted budget, all amounts to be put out for public vote must be indicated. The Board of Commissioners must pass a resolution authorizing the referendum question at adoption. The amount to be raised by taxation must agree with the amount in the adopted budget.	1/21/2025
District uploads in FAST a copy of the complete adopted budget package within 7 days after adoption.	1/28/2025
Division certifies in FAST a copy of the adopted budget within 7 days.	2/4/2025
Advertisement of certified, adopted budget at least 7 days prior to the annual election.	2/8/2025
Annual Election and LOSAP ratification. A public question for a cap levy referendum is handled as part of the annual fire district election. (only if required)	2/15/2025
Submit annual election results in FAST within 3 days after annual voter referendum and copy of official ballot. Please note: Failure to submit election results will delay certification of taxes to the municipal assessor. (only if required)	2/18/2025

Fire Election, Manalapan District No. 2



Christopher P. Siciliano
 Superintendent of Elections
 300 Halls Mill Road
 Freehold, New Jersey 07728

Non-Profit Org.
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 New Brunswick, NJ
 Permit No. 1



00000964

The Manalapan Fire District No. 2 Election will be on your General Election ballot.

Manalapan Fire District No. 2			
Office Title	Nomination by Petition	Nomination by Petition	Personal Choice
FIRE COMMISSIONERS Vote for Two	Richard PRIMIANO	Carolyn FLANNERY	Write In
	4522	3846	Write In

p5 s1 0270*****ECRWSH**R-013
 MARY E KENNEDY
 188 OAKLAND MILLS RD
 MANALAPAN NJ 07726-8604



51
 organization march to
 be sworn in

**BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
Tennent, NJ 07763**

November 6, 2024 Bill List

ADP	14,236.49
Advantage Fire & Security, Inc.	450.00
American Cloud Services	275.00
Asbury Park Press	238.94
Auto King Parts & Supplies	367.80
Charles Sacco	74.57
Continental Fire & Safety, Inc.	9,579.50
Document Solutions Leasing	102.89
Fire & Safety Services, LTD	7,550.00
Fire Apparatus Repair	4,330.54
FireFlow Services, Inc.	6,201.10
Freehold Ford	309.96
Gentilini Motors	78,819.24
Gordons Corner Water Co.	2,783.43
J Swanton Fuel Oil Co.	1,520.31
Joseph Spevak	134.57
Ken M Genieczko Jr.	91.00
Michael Digirolamo	74.57
Motorola Solutions, Inc.	9,295.25
NetLink	320.00
NetLink Web Services, LLC	614.00
Stanley Sorscher	74.57
Timothy Kirkland	147.57
Timothy Leitstein	31.98
Verizon	129.65
Verizon Wireless	1,173.81
WithumSmith & Brown	6,700.00

TOTAL

\$ 145,626.74

Respectfully submitted,

**Timothy Kirkland
Treasurer**